

A869

NZNO Nursing Leadership Section, Tapuhi Mana Whakatipu
National Committee Face to face Meeting

Meeting Details	
Date:	Tuesday 12 th November and AGM Wednesday 13 th November 2024
Time:	Aim to start when committee arrive approx. 10.30am on Tuesday
Venue:	Meeting room Clifton Room Waipuna Convention Centre 58 Waipuna road Mt Wellington Auckland
REQUESTED ATTENDEES	
Chairperson/coaching and mentoring support	Debbie O'Donoghue
Treasurer	Teresa Fisher/ Nicola Ryniker-Doull
Secretary	Claudia Mercer /Maria Giles
Membership/website	Natasha Ashworth /Melanie Bruce
Committee member	Rosie Rosewarne
Comms/ Newsletter Editor /	Joanne Sills
Committee member	Sarah Linehan
Committee member	Melanie Bruce
Committee member	Nicola Ryniker-Doull
Committee member	Maria Giles
NZNO Professional Advisor	Wendy Blair

No.	Item	Discussion	Action Required / Person Responsible
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1.	Apologies		
2.	Welcome	Confirm arrangements for timing of breaks, prioritise agenda . Tuesday Lunch booked 1pm Wellington restaurant Waipuna	Debbie
3.	Confirmation of previous minutes Teleconference	Minutes from 11 th September and 30 th October to be approved. Attached	Claudia
4.	Correspondence inwards /outwards	Inwards • Mohmmad Othman PHD Research: survey sent to members. Focus of research Understanding Management Competencies for NZ Nurse Managers. • Request from Katie Quinney to promote blog and survey on social media	Debbie/Claudia
5.	Treasurer	Teresa financials report attached .	Teresa
6.	Membership report	Membership update Social media	Natasha/Mel
	Newsletter/blog	Joanne update on newsletter	Joanne/Debbie

		Debbie update on Katie's monthly blog	
7.	AGM planning	AGM Wednesday 13th November 11.30am 30 mins Presentation prior Katie Quinney " Emotional Culture Desk session" 10.30-11.30 will join us in person. Chairperson's/PNA reports /Annual Treasurers. Ensure PowerPoint ready for morning /delegate jobs.	Debbie Debbie, Wendy , Teresa & Nicki
8.	Annual plan	Complete for 2025-2026 template attached and 2024 plan for comparison	ALL
9.	Committee membership	Confirm those standing down and need to handover if have a defined role and time to do this. Claudia and Maria Natasha/Mel Teresa/Nicola. Chairperson vacant	All
10.	Any other business	TBC meeting with Sue Gasquoine NZNO policy advisor " next steps in the Senior Nurses and Midwives " project Particularly the growing political understanding	Wendy

		• Update on Senior Nurses pay scale review/ working group.	Teresa/Debbie
		• Conference expenses to be paid.	Wendy/joanne/Teresa & Nicki